

BERKLEY SPECIALTY UNDERWRITING MANAGERS

LOSS CONTROL SERVICES

SAFETY TRAINING VIDEO CATALOG

The use of safety videos is an effective training tool in enhancing employee safety awareness in the workplace. Our training videos and training programs are available on a free loan basis to BSUM policyholders. Please review the below guideline before ordering the safety video or safety training program.

Requesting a Video..... Page 1

Request Form..... Page 2

Driver & Vehicle Safety

- Accident Procedures..... Page 3
- Backing..... Page 3
- Driving Techniques..... Page 3
- Emergency Maneuvers..... Page 3
- Extreme Weather..... Page 3
- Hazard Perception Challenge II..... Page 3
- Mirrors..... Page 3
- Night Driving..... Page 4
- Seeing Hazards..... Page 4
- Straight Truck Solutions "Defensive Driving" Page 4
- Straight Trucks and Vans..... Page 4
- Vehicle Inspection Page 4

Employee Safety

- Ergonomics Awareness Page 5
- Electrical Safety Page 5
- Eye Safety..... Page 5
- Hand Safety Page 5
- Hand & Power Tool Safety Page 5
- Ladder Safety..... Page 5
- Job Safety Analysis..... Page 5
- Lifting Safety..... Page 6
- Material Handling..... Page 6
- Understanding the "MSDS" Page 6
- Slip, Trips & Falls..... Page 6
- Work Station Adjustment..... Page 6
- Utility Cart Safety Training Program..... Page 6

Public Safety

- Utility Cart Safety Training Program..... Page 7

REQUESTING A VIDEO

BSUM offers an array of safety videos and safety training programs produced by nationally recognized companies in the safety industry. These safety videos and safety training programs are available on loan at no cost to you. Please review the below guidelines when requesting a training video or program

- Each video is available for up to 30 days.
- Please limit the number of videos you are requesting to no more than two at a time.
- To receive the requested videos, please complete the request form on page 2 and fax a copy to (866) 826-3862 or scan and email a copy to dchamberlain@berkelysum.com.

All videos will be shipped by an express delivery service. Policyholders are requested to return the training programs using an express delivery service. Each video should be insured for \$100.00 or the policyholder assumes full responsibility for replacement cost of the lost training program(s).

The information contained in these safety videos and safety training programs are believed to be reliable and correct. Berkley Specialty Underwriting Managers makes no warranty, expressed or implied with respect to the accuracy of the information, methods or processes disclosed. These videos were produced to be used as a guideline for policyholders managing their written safety management plan.

VIDEO REQUEST FORM

This form is designed to assist you in requesting safety videos. If you have any questions regarding the requesting of a video, please call BSUM Loss Control Services at (972) 819-8947. To request a video(s) please complete this request form and fax a copy to (866) 826 - 3862

**Berkley Specialty Underwriting Managers
Attention - Loss Control Services**

VIDEO TITLE	DATES NEEDED	
	FROM:	TO:

SHIPPING INFORMATION

Company Name: _____

Contact Name & Title: _____

Shipping Address: _____

Phone Number: _____

Fax Number: _____

RETURN MAILING ADDRESS

**Berkley Specialty Underwriting Managers
Loss Control Services
122 W. Carpenter Freeway Suite 300
Irving, Texas 75039**

FLEET SAFETY

Accident Procedures

7 Minutes, J.J. Keller & Associates (VHS)

This video provides an overview of critical procedures to follow in the event of an accident. It reminds and refreshes drivers of their responsibilities on the accident scene.

Backing

7 Minutes, J.J. Keller & Associates (VHS)

This video focuses on the common problem areas where backing accidents occur. The program emphasizes on-the-job application of critical driving skills.

Driving Techniques

7 Minutes, J.J. Keller & Associates (VHS)

This program deals with the importance of maintaining and enhancing good driving techniques with an emphasis on defensive driving, changing lanes, passing and driving grades

Emergency Maneuvers

7 Minutes, J.J. Keller & Associates (VHS)

This video provides an overview on the importance of knowing what to do when emergency situations occur and the refining of established skills and techniques so that the right choice becomes second nature.

Extreme Weather

7 Minutes, J.J. Keller & Associates (VHS)

This video takes a look at adverse weather conditions that put drivers in the greatest danger. The emphasis is on common situations that give even the most able pros trouble.

Hazard Perception Challenge II

Driver Safety Training Program, J.J. Keller & Associates (VHS)

This driver training program provides an opportunity to test your driver skills and see just how effective they are at spotting and correctly responding to possible dangers inherent in typical driving situations.

Mirrors

7 Minutes, J.J. Keller & Associates (VHS)

This video addresses the importance of proper adjustments and how to use them properly when driving, merging, passing and backing.

FLEET SAFETY

Night Driving

7 Minutes, J.J. Keller & Associates (VHS)

This video looks at driver, roadway and vehicle factors that can lead to potential hazards. Procedures and adjustments for safer night operation are recommended.

Seeing Hazards

7 Minutes, J.J. Keller & Associates (VHS)

This video zeros in on seeing skills and how they can help drivers keep hazards from becoming emergencies. Aiming high, scanning and other techniques are covered.

Straight Truck Solutions “Defensive Driving”

7 Minutes, J.J. Keller & Associates (VHS)

Topics covered in this “Defensive Driving” training program includes: visual scanning, road hazards and communicating clearly with other motorists.

Straight Trucks and Vans

Driver Training Program J.J. Keller & Associates (VHS)

This is a driver training kit that has been developed for drivers of straight trucks and vans. Straight truck or van drivers must not only maintain control over their vehicles at all times, they have a number of other responsibilities, including material handling, cargo security, customer service and maintenance-related tasks. They must understand the special challenges of city driving, night driving and extreme weather driving as well as the proper steps to take in the event of an accident.

Vehicle Inspection

7 Minutes, J.J. Keller & Associates (VHS)

This video reviews the requirements and importance of vehicle inspections and provides a framework for doing inspections as a self audit for every driver.

EMPLOYEE SAFETY

Ergonomics Awareness

7 Minutes, J.J. Keller & Associates (VHS)

This video stresses the key role employees can play in identifying ergonomic concerns and making adjustments to their own work habits and processes. It identifies common sources of cumulative trauma disorders and other injuries and suggests initiatives employees can take to protect themselves.

Electrical Safety

7 Minutes, J.J. Keller & Associates (VHS)

This video points out that electricity is a major cause of death and injury and offers some life saving "best practice" information

Eye Safety

7 Minutes, J.J. Keller & Associates (VHS)

This video focuses on when eye protection is required, what kind of protection is needed and how to properly fit, use and care for the protective devices

Hand Safety

7 Minutes, J.J. Keller & Associates (VHS)

This video reviews general safety prevention techniques to help reduce injuries to the hand.

Hand & Power Tool Safety

7 Minutes, J.J. Keller & Associates (VHS)

This training video focuses on the importance of hand-tool and power-tool safety. It also explains how to identify the characteristics of unsafe tools - splintered handles, chipped blades/faces, power tools with the guards removed, and frayed cords

Ladder Safety

7 Minutes, J.J. Keller & Associates (VHS)

This video focuses on the safe use of ladders, proper way to set up and use ladders, hazards related to ladders and stairways, ways to minimize hazards and Inspection methods

Job Safety Analysis

Supervisor Safety Training Program, J.J. Keller & Associates (VHS)

One of the ways to make the workplace safer is to perform assessments of jobs to identify their hazards. Such an assessment is known as a job safety analysis. This video focuses on how to complete a JSA.

EMPLOYEE SAFETY

Lifting Safety

7 Minutes, J.J. Keller & Associates (VHS)

This video demonstrates proper back protecting techniques for lifting and moving objects. It explains how to stretch before attempting any lift: shows how to bend at the knees and lift with the legs, not the back. It reminds viewers to clear the path before moving objects and to take breaks on long carries and recommends getting help for heavy and awkward loads.

Material Handling

7 Minutes, J.J. Keller & Associates (VHS)

This video explains ways to safely meet the physical demands of pushing, pulling, carrying, lifting and lowering materials. It stresses the importance of planning before handling materials and discusses the importance of a proper grip, reviews lifting techniques and encourages viewers to vary their workload to allow for periods of rest in between heavy material handling chores.

Understanding the "MSDS"

7 Minutes, J.J. Keller & Associates (VHS)

This video reviews the purpose of the Material Safety Data Sheets and covers the basic sections and information found in each one. It also reminds employees to know where the Material Safety Data sheets are kept and how to read them.

Slip, Trips and Falls

7 Minutes, J.J. Keller & Associates (VHS)

This video focuses techniques to reduce slips, trips, and falls in the workplace.

Work Station Adjustment

7 Minutes, J.J. Keller & Associates (VHS)

This video encourages employees to adjust their workstation to achieve the right fit for them. It shows optimal heights for work surfaces, proper posture to maintain in seated or standing work and minor modifications that can be made to equipment and stresses that a workstation can and should be tailored to the needs of the person who works on it.

Utility Cart Safety Training Program

10 minutes, Safety Source Productions (VHS, DVD or CD)

This DVD training program focuses on operating safety, maintenance of electric batteries, safe driving techniques and basic safety requirements. Allowing operators to drive these vehicles without proper training increases a company's liability in the event anyone is injured as a result. Program includes work book and test.

PUBLIC SAFETY

Utility Cart Safety Training Program

10 minutes, Safety Source Productions (VHS, DVD or CD)

This DVD training program focuses on operating safety, maintenance of electric batteries, safe driving techniques and basic safety requirements. Allowing operators to drive these vehicles without proper training increases a company's liability in the event anyone is injured as a result. Program includes work book and test.